Orchard Lake Park HOA/Braeside Aqua Corp. Membership Meeting
FAQs

1. Who is permitted to attend and participate in the Homeowner’s Association meeting?

While OLPHOA encourages all residents to attend meetings, only members in good standing may be recognized to speak to the body, make motions, run for office or vote. Open discussion and questions from all residents will be allowed after Orchard Lake Park Home Owners Association business has concluded and if time permits.

2. Who is considered a Homeowner?

A Homeowner is a person who has deeded ownership of the residence. Orchard Lake Park Home Owners Association uses the Orange County Department of Taxation records to verify who is on the deed. If you purchased a home in Orchard Lake Park, but the county has not yet filed your deed, please bring a tax bill that shows your name and the Section, Block & Lot of your home.

Although more than one person may be on a deed, The HOA Constitution only allows one vote per home. Even if you own more than one home in Orchard Lake Park, you are still only allowed one vote. The Board of Directors will have a list of deeded owners from the County Website at the meeting. As there are many new home owners in Orchard Lake Park, you may be asked to show identification. Please do not be offended.

3. Who is a “Member in Good Standing”?

A Member in Good Standing is a Homeowner that has paid their HOA membership dues, and whose water bill is paid in full for the current year (2017-2018 FY). Both the membership dues and the water service fee are billed each July at the beginning of our fiscal year. HOA dues requirement will be waived for this meeting.

4. If I rent the home and pay the water bill as part of the rental agreement, may I vote?

The payment of the water bill is an arrangement between you and your landlord. The homeowner is the sole responsible party that is recognized by OLPHOA or Braeside Aqua Corporation. As a neighbor, you are welcome to attend the meeting, but are restricted from participating in certain actions listed above.

5. As a tenant, can I vote for my landlord if his cannot attend the meeting?

No, you cannot vote for your landlord. The OLPHOA Constitution does allow for proxy votes but only another member in good standing may be a proxy.

The proxy must be presented prior to the start of the meeting, be in writing, dated and signed by the absent homeowner. It may include specific instructions for the way the proxy is to be voted or, the proxy must state that the member named, may vote his or her conscience.

6. How many people serve on the Board of Directors, what are their positions and how long are the terms?

There may be a maximum of 11 directors on the OLPHOA board. The board consists of four (4) Officers, President, Vice President, Treasurer and Secretary. Four (4) Directors, two (2) Alternate Directors and (1) immediate past President.

The four Officers each serve a term of two years. Of the Directors elected, the two (2) having the lowest vote count will serve as Alternate Directors for a term of one (1) year, the other four (4) will serve as Directors for two years.

In accordance with OLPHOA Constitution ten day, written notice, by mail is hereby given that voting will take place at this meeting.

Nominations & Elections of the Board of Directors will be held.

A copy of the Constitution will be emailed upon written request to braesideaqua@gmail.com.

(Roberts Rules of Order prevail)
**Orchard Lake Park**  
**H.O.A. Proxy**

I, _____________________________  
Residing at _____________________  
As a Member in Good Standing, do hereby appoint as my proxy,  

______________________________  
Residing at_____________________

Also a Member in Good Standing, to vote in my stead.

______________________________  
Signature & Date

To be voted as follows:

Proxy may vote his/her conscience ______

This proxy must be presented prior to the start of the meeting. Latest dated proxy is valid.

**MEMBERSHIP MEETING**  
**Thursday June 14th 2018**  
**7:00 p.m.**

Blooming Grove Senior Center  
6 Horton Road  
Blooming Grove, N.Y.  
Located behind Police Station